

Town of Hampton



TRUSTEES OF THE TRUST FUNDS

January 17, 2017 4:15 p.m.

Selectmen's Conference Room

DRAFT A

TRUSTEES: Norman Silberdick, Chairman
William Hartley, Vice Chairman
John Troiano

ADMIN ASSISTANT: Ms. Joan Rice

ADVISOR: David Mayes, Bearing Point Wealth Partners
Steven Stokes, Bearing Point Wealth Partners

The meeting was called to order at 4:15 p.m. by Chairman Silberdick.

Review of Minutes

The minutes from the meetings of October 17, 2016 and October 25, 2016 were reviewed.

MOVED by Mr. Hartley to approve the minutes.

SECONDED by Mr. Troiano.

VOTE: 3-0-0

Motion Passed

Mr. Mayes gave a Q4 2016 Investment Review. He said the quarter finished strong. Interest rates also rose significantly. Mid and small caps continue to outperform large caps. Value stocks resumed outperformance over growth stocks. This is good for the portfolio because of its tilt toward dividend-paying stocks. The dollar strengthened significantly in Q4 and physical assets underperformed the Broader Market in Q4.

Mr. Troiano brought up the unrealized \$225,000 loss on the Wisdom Tree Emerging Market High Yield ETF. Mr. Mayes said it is a good fund for income. Mr. Troiano said he felt it had not performed well for several years and perhaps another emerging market fund could replace it. Mr. Mayes said they will watch Wisdom Tree carefully and possibly do so.

Real Estate Trust Fund

Mr. Mayes said this fund ended the quarter with a market value of \$20,280,714. He discussed portfolio changes that were made in Q4. The estimated current yield on the portfolio is 3.54%, before management fees.

The Month-End Market Value graphs, NATC Account Custody Statement, the Comparative Performance Review, the Position Performance Reviews Summaries for Q4 and CY 2016, the Morningstar Portfolio X-Ray, the Individual Bond Portfolio Report and the TrustTrak Fund Snapshot Report were reviewed.

Common Trust Fund

Mr. Mayes said this fund ended the quarter with a market value of \$593,561.

The NATC Account Custody Statement, the Comparative Performance Review, the Position Performance Summaries Q4 and CY 2016, and the Morningstar Portfolio X-Ray were reviewed.

Common Capital Reserve Fund

Mr. Mayes said this fund ended the quarter with a market value of \$1,850,723.

The NATC Account Custody Statement, the Comparative Performance Review, the Position Performance Summaries Q4 and CY 2016, and the Morningstar Portfolio X-Ray were reviewed.

Winnacunnet School District Common Capital Reserve Fund

Mr. Mayes said this fund ended the quarter with a market value of \$541,500. It is very similar to the Capital Reserve Fund.

The NATC Account Custody Statement, the Comparative Performance Review, the Position Performance Summary Q4 and CY 2016, and the Morningstar Portfolio X-Ray were reviewed.

MS-9 and MS-10 Reports

The MS-9 Report and the MS-10 Report were reviewed through December 31, 2016 and signed by members of the Board.

Distribution of Funds

Mr. Mayes asked the Trustees to approve the distribution of funds.

MOVED by Chairman Silberdick to approve the distribution as follows:

Poor Funds: \$17.15 (Town of Hampton)

Perpetual Care Trust Funds: \$664.12 (Town of Hampton)

Cemetery Maintenance Trust Fund: \$14,370.96 (Town of Hampton)

SECONDED by Mr. Hartley.

VOTE: 3-0-0

Motion passed

MOVED by Chairman Silberdick to approve the distribution of funds as follows:

Library Trusts: \$316.23 (Lane Memorial Library)

SECONDED by Mr. Hartley.

VOTE: 3-0-0

Motion passed

Other Business

The Internal Controls Policy, the Investment Policy for the Hampton Real Estate Trust Fund, the Investment Policy for the Common Trust Fund and the Common Capital Reserve Fund were reviewed.

MOVED by Chairman Silberdick to reaffirm the Internal Controls Policy, the Investment Policy for the Hampton Real Estate Trust fund, and the Investment Policy for the Common Trust Fund and the Common Capital Reserve Fund.

SECONDED by Mr. Hartley.

VOTE: 3-0-0

Motion passed

The Combined Transactions Listing was reviewed.

The Town Report Spreadsheet was reviewed.

MOVED by Chairman Silberdick to accept the Town Report Spreadsheet and the Annual Report to the Town.

SECONDED by Mr. Hartley.

VOTE: 3-0-0

Motion passed

Chairman Silberdick said that Mr. Mayes has provided a quarterly compliance certificate.

The next meeting of the Trustees of the Trust Funds will be Monday, April 17, 2017 at 4:15 p.m. in the Selectmen's Meeting Room.

Adjournment

MOVED by Mr. Hartley to adjourn the meeting at 5:13 p.m.

SECONDED by Mr. Chairman Silberdick.

VOTE: 3-0-0

Motion Passed

Respectfully submitted,

Joan Rice
Secretary