

# Town of Hampton



## TRUSTEES OF THE TRUST FUNDS

July 18, 2016 4:15 p.m.

Selectmen's Conference Room

TRUSTEES: Norman Silberdick, Chairman  
William Hartley, Vice Chairman  
Stephen A. Falzone, Secretary/Clerk  
John Sovich  
John Troiano

ADMIN ASSISTANT: Ms. Joan Rice

ADVISOR: David Mayes, Mackensen & Company, Inc.  
Steven Stokes, Mackensen & Company, Inc.

The meeting was called to order at 4:15 p.m. by Chairman Silberdick.

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### Review of Minutes

The minutes from the meeting of April 18, 2016 were reviewed.

**MOVED** by Mr. Hartley to approve the minutes.

**SECONDED** by Mr. Sovich.

**VOTE: 5-0-0**

**Motion Passed**

The minutes from the meeting of June 17, 2016 were reviewed.

**MOVED** by Mr. Sovich to approve the minutes as amended.

**SECONDED** by Mr. Hartley.

**VOTE: 4-0-1 (Troiano)**

**Motion Passed**

Mr. Mayes discussed market trends during the second quarter. He said it was very strong for bonds and equities. Stocks held up well.

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### **Real Estate Trust Fund**

Mr. Mayes said this fund is at a value peak. It ended the quarter at \$19,227,000 market value.

The Month-End Market Value graphs, NATC Account Custody Statement, the Comparative Performance Review, the Position Performance Review, the Position Performance Summary Q1 2016, the Morningstar Portfolio X-Ray, the Individual Bond Portfolio Report and the TrustTrak Fund Snapshot Report were reviewed.

Regarding bonds, Mr. Mayes said income is holding up well. Mr. Troiano asked about bonds and if they should be held or if the money should be moved to something better. Mr. Troiano said the Trustees should just be aware of this possibility. Mr. Hartley said rebalancing is good to do occasionally.

Chairman Silberdick asked Mr. Mayes at what point would he cash out something and wait for something better. Mr. Mayes replied that he would not do that because cash generates no income and correctly timing the market is unlikely.

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### **Common Trust Fund**

Mr. Mayes said this fund had an income of \$9,079.65 year to date including short-term and long-term capital gains distributions.

The NATC Account Custody Statement, the Comparative Performance Review, the Position Performance Summary Q2 2016, and the Morningstar Portfolio X-Ray were reviewed.

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### **Common Capital Reserve Fund**

Mr. Mayes said this fund ended in June with a market value of \$1,550,059.67.

The NATC Account Custody Statement, the Comparative Performance Review, the Position Performance Summary Q1 2016, and the Morningstar Portfolio X-Ray were reviewed.

### **Winnacunnet School District Common Capital Reserve Fund**

Mr. Mayes said this fund ended the quarter at \$541,208.54 market value.

The NATC Account Custody Statement, the Comparative Performance Review, the Position Performance Summary Q1 2016, and the Morningstar Portfolio X-Ray were reviewed.

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### **MS-9 Report**

The MS-9 Report through June 30, 2016 was reviewed.

Deposits and Withdrawals were reviewed.

Mr. Mayes asked the Trustees to approve the distribution of the Campbell Sports Scholarship check to the Town for Parks & Recreation in the amount of \$90.03 which is half of income balance. The remaining income balance will be moved to principal.

**MOVED** by Mr. Sovich to approve the distribution of the Campbell Sports Scholarship check to the Town for Parks & Recreation in the amount of \$90.03.

**SECONDED** by Mr. Falzone.

**VOTE: 5-0-0**

**Motion passed**

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### **Other Business**

Chairman Silberdick said that Mr. Mayes has provided a quarterly compliance certificate.

The Combined Transactions Listing and School Audit Packages were reviewed.

The next meeting of the Trustees of the Trust Funds will be Monday, October 17, 2016 at 4:15 p.m. in the Selectmen's Meeting Room.

Mr. Mayes and Mr. Stokes left the meeting at 4:59 p.m.

Chairman Silberdick then asked Mr. Troiano and Mr. Falzone for an update on researching possible investment advisors. Mr. Troiano said he had spoken to a number of advisors and vetted them. There are two who would like to submit proposals. Mr. Troiano said he felt it would be in the best interest of the Town to hear what they have. Both have independent compliance and reporting.

The Trustees agreed to meet with these two potential advisors at the next meeting. Chairman Silberdick said he would check with Town Counsel to see about voting in public session.

Mr. Hartley said the Trustees should have written proposals to review before the meeting with these potential advisors. Chairman Silberdick said written proposals should be in the hands of the Trustees at the beginning of October.

Mr. Sovich said he had attended an advanced training meeting. There may be an automated MS-9 and MS-10. Mr. Sovich said Mr. Mayes said this may not be mandated.

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**Adjournment**

**MOVED** by Mr. Sovich to adjourn the meeting at 5:15 p.m.

**SECONDED** by Mr. Falzone.

**VOTE: 5-0-5**

**Motion Passed**

Respectfully submitted,

Joan Rice  
Secretary