

Town of Hampton



TRUSTEES OF THE TRUST FUNDS

January 22, 2019 4:15 p.m.

Selectmen's Conference Room

DRAFT A

TRUSTEES: Stephen A. Falzone
John Troiano
John Bletzer
Dave Hamilton
Nancy Andrew

ADMIN ASSISTANT: Ms. Joan Rice

ADVISOR: David Mayes, Bearing Point Wealth Partners

The meeting was called to order at 4:15 p.m. by Chairman Falzone. The Pledge of Allegiance was said.

Review of Minutes

MOVED by Mr. Hamilton to approve the Minutes of October 15, 2018 and December 20, 2018 (Special Meeting).

SECONDED by Ms. Andrew.

VOTE: 3-0-2 (Bletzer, Troiano).

Motion passed

2018 Election Results

2018 Election Results were reviewed.

- a. Hampton Article 21 \$300,000 for Road Improvement CRF (Passed) –
Funds Deposited to Hampton CRF 12/10/2018

4th Quarter 2018

Mr. Mayes said values pretty much peaked in August. Then there was a downward trend. Bonds were okay. Growth stocks had a pull back in the 4th quarter. International was down pretty much with U.S. Energy was down. Real Estate held up reasonably well. Utilities were positive. Nothing has really changed regarding inflation.

Real Estate Trust Fund

Mr. Mayes said this fund peaked in August and then was on a downward trend. \$820,000 of income went to the Town in 2018. Mr. Mayes said this fund is a little light on U.S. and heavy in international. The fund was well within the 40% equity target. Ms. Andrew asked about interest rates in the short term. Mr. Mayes felt they would be pretty stable. Mr. Hamilton asked what the expected income to the Town would be in 2019. Mr. Mayes said it would be about the same.

Mr. Mayes said this fund ended the quarter with a total market value of \$20,669.51.

The NATC Account Custody Statement was reviewed. The Comparative Performance Review was discussed.

The Position Performance Summary Q4 2018 was reviewed. The Morningstar Portfolio X-Ray, the Individual Bond Portfolio Report and the TrustTrak Fund Snapshot Report were reviewed.

The allocation in this fund is 1.41% Cash, 28.18% US Stocks, 11.86% Non-US Stocks, 53.08% Bonds, and 5.48% Other.

Common Trust Fund

Mr. Mayes this fund had a more conservative portfolio. Mr. Mayes said this fund ended the quarter with a total market value of \$626,239.89.

The NATC Account Custody Statement, the Comparative Performance Review, the Position Performance Summary Q4 2018, and the Morningstar Portfolio X-Ray were reviewed.

The allocation in this fund is 10.27% Cash, 24.70% US Stocks, 4.26% Non-US Stocks, 54.99% Bonds, and 5.78% Other.

Common Capital Reserve Fund

Mr. Mayes said this fund ended the quarter with a total market value of \$2,730,774.72

The NATC Account Custody Statement, the Comparative Performance Review, the Position Performance Summary Q4 2018, and the Morningstar Portfolio X-Ray were reviewed.

The allocation in this fund is 66.97% Cash, 13.37% US Stocks, 0.11% Non-US Stocks, 19.48% Bonds, and 0.07% Other.

Winnacunnet School District Common Capital Reserve Fund

Mr. Mayes said this fund ended the quarter with a total market value of \$582,542.33.

The NATC Account Custody Statement, the Comparative Performance Review, the Position Performance Summary Q4 2018, and the Morningstar Portfolio X-Ray were reviewed.

The allocation in this fund is 65.46% Cash, 12.76% US Stocks, 0.10% Non-US Stocks, 21.59% Bonds, and 0.08% Other.

MS-9 Report

The MS-9 Report through December 31, 2018 was reviewed.

Distributable Income

Distributable Income to the Town was as follows:

- a. Poor Funds: \$22.78 (Town of Hampton)
- b. Perpetual Care Trust Funds: \$881.05 (Town of Hampton)
- c. Cemetery Maintenance Trust Fund: \$19,950.05 (Town of Hampton)

MOVED by Mr. Hamilton to approve the distribution of the preceding funds.

SECONDED by Ms. Andrews.

VOTE: 5-0-0

Motion passed

MOVED by Mr. Hamilton to approve the distribution of annual income for the library Trusts (\$419.25) to the Lane Memorial Library.

SECONDED by Ms. Andrews

Trustees reviewed and approved this distribution.

Chairman Falzone will write a memo to the Library Trustees telling them about the availability of this fund. They may take the money or let it remain as an investment.

VOTE: 5-0-0

Motion passed

Combined Transactions Listing

The Combined Transactions Listing was reviewed.

MS 10 Report

The MS 10 Report was reviewed.

Town Report Spreadsheet & Town Report Narrative

The Town Report Spreadsheet and the Town Report Narrative were reviewed.

Internal Controls Policy

The consensus of the Board was that no changes were needed at this time.

Investment Policy Review

Investment Policies for the Hampton Real Estate Fund, the Common Trust and the Common Capital Reserve Fund were reviewed and approved.

Plodzik & Sanderson Audit Questionnaire

The Plodzik & Sanderson Audit Questionnaire was reviewed.

Adjournment

MOVED by Chairman Falzone to adjourn the meeting at 5:14 p.m.

SECONDED by Mr. Hamilton.

VOTE: 5-0-0

Motion Passed

Respectfully submitted,

Joan Rice
Secretary